

PROCUREMENT OF STATIONARY ITEMS
(Ref: EOI-WHO-2009/FR/001)

Please find below a list of stationary items with item description and preferred specifications or equivalent products required at World Health Organization offices in Indonesia.

No.	ITEM DESCRIPTION	PREFERRED SPECIFICATIONS OR EQUIVALENT PRODUCT IS ACCEPTABLE
1	Art Paper	Size A4 120 gram
2	Battery	AAA Alkaline ABC
3	Battery	Battery 9 Volt for Microphone
4	Battery	AA Alkaline
5	Battery	ABC Large
6	Battery Rechargeable	AA VARTA
7	Battery Rechargeable	AAA VARTA
8	Binder Clip	clips No. 111
9	Binder Clip	clips No. 155
10	Binder Clip	clips No. 200
11	Binder Clip	clips No. 260
12	Binder Clip	clips No. 105
13	Binder Clip	clips No. 107
14	Book Stand	Lion No.7
15	Box file	Code: A4 4011 BANTEX
16	Brown Packing Paper Roll	One roll
17	Bubble Roll for Packing	One roll
18	Business File	Code: A4 3230 BANTEX Red in color with plastic fastener
19	Business File	Code: A4 3230 BANTEX Blue in color with plastic fastener
20	Calculator	Casio DM-1200TM
21	Calculator	Casio DR-120LB Printing Calculator
22	Calculator roll	For Casio DR-120LB / Size : 58 x 48 mm Fox Brand
23	Card Board Boxes	Size : 45 cm x 31 cm x 26 cm
24	Carton Paper for Binding	Size : A4 Blue in color
25	CD Storage Box	PAPEO Boxes; 25 CD's / box
26	CD-R Labels	Multipurpose self adhesive labels- APLI
27	Cello-tape	1/2 x 72 PANFIX
28	Cello-tape	1/2 x 36 PANFIX
29	Cello-tape	1/2 x 10 PANFIX
30	Cello-tape	1 x 72 PANFIX
31	Clear Holder	A4 DAICHI 9001
32	Clip Board	Size : Folio
33	Colin Glass Cleaner	RECKIT Benckiser 500 ml
34	Correction pen	PENTEL ZL62-W
35	Conquerer Paper	Size A4 120 gram White
36	Conquerer Paper	Size A4 120 gram Blue
37	Conquerer Paper	Size A4 120 gram Pink
38	Conquerer Paper	Size A4 120 gram Yellow
39	Cutter	Refill L 150
40	Cutter	Size : L500
41	Disposable plastic bag (black)	Size: 50 cm x 60 cm (in kg)

42	Divider	No. 2040
43	Divider	BANTEX 6051 A4 (12 tab with number)
44	Divider	BANTEX 6045 A4 (5 tab)
45	Divider	BANTEX 6050 A4 (10 tab)
46	Double tape	Size: 1/2" Inch
47	Duct tape	black Size: 1 1/2" Inch
48	Envelope	Brown MDM Folio Size : F
49	Envelope	Royal No. 90
50	Envelope	Royal No. 110
51	Envelope	Royal No. 104
52	Flag Note (Sign Here)	3M/Pronto
53	Flip Chart	Size : Length 39 ", 26.5 "
54	Glossy Photo Paper	Size A4 MITSUBISHI
55	Glue	UHU Stick Medium size 21 grams
56	Glue	UHU Stick Large size 40 grams
57	Highlighter Green	STABLO boss
58	Highlighter Green	STABILO Swing
59	Highlighter Red	STABLO boss
60	Highlighter Red	STABILO Swing
61	Highlighter Yellow	STABLILLO boss
62	Highlighter Yellow	STABILO Swing
63	Insert binder	A4 2121 BAMEI
64	Lackban/tape	Daimaru (Transparent)
65	Lackban/tape	Daimaru 100 Y brown
66	Letter Opener	Steel
67	Manila Folder	Folio
68	Mark & Note	Stick Note Pronto
69	Mouse Pad	Thick Rubber
70	Name card case	KENKO 6000
71	Name Card Holder	A4 Business Card Album BANTEX
72	Name tag with String/Rope	Size 133
73	Ordner (Binder)	Code: 1222 A4 BANTEX Blue in colour
74	Ordner (Binder)	Code: 1450 A4 BANTEX Blue in colour
75	Ordner (Binder)	Code : 2121 M Bambi
76	Ordner (Binder)	BANTEX Code 8542 A4 2 D With clear pocket front and spine
77	Ordner (Binder)	BANTEX Code 5226 A4 2 D With Clear pocket front and spine
78	Pad Lock Big	Size 85 mm
79	Pad Lock Small	Size 50 mm
80	Paper (blue colour)	A4 80 grams blue color
81	Paper (green colour)	A4 80 grams green color
82	Paper (pink colour)	A4 80 grams pink color
83	Paper (yellow colour)	A4 80 grams Yellow color
84	Paper clip	JOYKO Paper clip No.3
85	Paper clip	JOYKO Paper clip No. 5
86	Paper Tray Set	Microdot
87	Pen	Snowman V2 (blue)
88	Pen	Snowman V2 (black)

89	Pen	Snowman BP7 (blue)
90	Pen	Faster C6 (black)
91	Pen	Faster C6 (blue)
92	Pen	Pilot G-1 Grip (black)
93	Pen	Pilot G-1 Grip (blue)
94	Pen OHP	4 w fine
95	Pen OHP	4 w medium
96	Pen Tray	Cylinder type
97	Pencil (Lead)	STEADLER 2B
98	Pencil Eraser	STEADLER (Medium)
99	Pencil Eraser	STEADLER (large)
100	Pencil Sharpener small	LINEX 4845
101	Pencil Sharpener Table model	Carl Angel 5
102	Pencil with eraser (Lead)	STEADLER HB
103	Photocopy paper	A4 80gram Xerox
104	Permanent Marker Pen Set (Blue, Green, Black, Red)	Luxor Code No.960 or equivalent
105	Photocopy paper	A3 80 gram
106	Photocopy paper	B-4 80 gram
107	Photocopy paper	F 80 gram BD
108	Photocopy paper	Red Label A4 paper P881
109	Plastic Document Envelope	Size A4
110	Plastic File (3 side open) with fastner	A4 DAICHI
111	Plastic Name Plate	Size: 30.5 cm x 8 cm
112	Plastic Pocket for CD	CD Pocket BANTEX 2073 or Equivalent
113	Pocket Calculator	Casio MJ-120T-w
114	Pocket file	A4 0,06mm PP2040
115	Post it	3M KENKO 3M - 656
116	Post it	Post-it 653
117	Post it	Post-it 654
118	Puncher	Size: No. 85
119	Puncher	Size : No. 30
120	Puncher Heavy Duty	Elba 49485
121	Push Pin	JOYKO
122	Register Book	Size: 1/2 Folio
123	Register Book	Size : Folio
124	Remover SDI	SDI
125	Ribbon correction	Canon AP 14
126	Ribbon correction	Canon AP 11
127	Ring Insert	Size 2124 A4 Bambi
128	Ring Insert	BANTEX 5221 White
129	Rubber Band	Size : 120 x 1.5 mm approximately REXEL
130	Rubber Band	Size : normal rubber band, standard size
131	Ruler	Iron 30 cm
132	Ruler	Plastic 40 cm
133	Ruler	Plastic 50 cm
134	Scissors	JOYKO big size
135	Self Adhesive Stickers	For Address Label 4 cm x 6 cm approximately (Tom & Jerry)

136	Signature books	BANTEX E41403
137	Spiral Binding Plastic Black in color	For 250 sheet binding (approximately)
138	Spiral Binding Plastic Black in color	For 100 sheet binding (approximately)
139	Spiral Binding Plastic Black in color	For 50 sheet binding (approximately)
140	Spiral Binding Plastic Black in color	For 20 sheet binding (approximately)
141	Audio Cassette (90 minutes)	Sony Audio Cassette or equivalent (90 minutes)
142	Stamp Pad	TRODAT 4911 PRINTY
143	Stamp Pad	TRODAT 4930 PRINTY
144	Stamp Pad	TRODAT 4940 PRINTY
145	Stamp Pad	TRODAT 4727 PRINTY
146	Stamp Pad Ink	PYRAMID (blue)
147	Stamp Pad Ink	PYRAMID (red)
148	Stamp Pad Ink	PYRAMID (black)
149	Staple Remover	BANTEX
150	Stapler	HD-10 MAX
151	Stapler	HD-50 MAX
152	Staples	refill No.3
153	Staples	1213 FA-H
154	Staples	No. 10-M
155	Tape Dispenser No. 50	Lion Dispenser for 1 X 72 PANFIX CELLOTAPE
156	Transparency for Overhead Projector	Size : A4
157	Waste Paper Bin	small
158	White Board (Big)	Standard size Big
159	White Board (Small)	Standard size Small
160	White board Eraser	for White Board
161	White board Marker (non-permanent)	W/B Snowman Black
162	White board Marker (non-permanent)	W/B Snowman Blue
163	White board Marker (non-permanent)	W/B Snowman Green
164	White board Marker (non-permanent)	W/B Snowman Red
165	White Duster	for White Board
166	Writing pad	A4 100 pgs
167	Writing pad	Size : 1/2 A4
168	Writing pad	Spiral ABE A4